

Curriculum vitae

PERSONAL INFORMATION

Constantin Alexie-Cotan-Bodolan

Bucharest (Romania)
Sex Male | Nationality Romanian

PERSONAL PROFILE

Graduate of the Academy of Economic Studies in Bucharest. Faculty of Management, specialization in Administrative Sciences - Public Administration
Entrepreneurial, business, sales, marketing, advertising experience in the private sector ~ 10 years.
Experience in local and central public administration -11 years.
Experience in projects with non-reimbursable external financing, European funds - POR, POCA POIM Cross-border cooperation programs, EEA Grants, Norwegian Grants, Romanian-Swiss Cooperation Program, Horizon 2020 Program - 2 years.
Manager of some projects financed from non-reimbursable European funds implemented at the Garda National Environment Agency and Bucharest City Hall. -2 years.
Experience in the field of corporate governance and administration of state shares in companies shares from the portfolio of the Ministry of Economy, Entrepreneurship and Tourism -7 years

Certifications: Project Manager, Public Procurement Expert, Trainer.

PROFESSIONAL EXPERIENCE

08/2018 - present

**Senior Advisor/Head of Service/Director
Ministry of Economy, Entrepreneurship and Tourism (MEAT)
Ministry of Economy, Energy and Business Environment
Ministry of Tourism**

Corporate governance, administration of state shares in joint-stock companies from the portfolio of the Ministry of Economy, Entrepreneurship and Tourism
GSM meetings, keeping an eye on the activity of the joint-stock companies in the portfolio, business analyses, and backing up the decisions of the majority shareholder—the Romanian state..
Member of the board of directors of companies in the portfolio of the ministry: CNIT SA GERMISARA SA ROMAERO SA, UPS DRAGOMIRESTI SA, UA MORENI SA METROM SA
The type or sector of activity MEAT - Directorate for the Administration of State Participations

03/2018-08/2018

**Lead Expert
National Institute of Administration, Bucharest (Romania)**

Organization and implementation of professional development programs for target groups strategic, established under the law; training programs aimed at topics such as public politics, regulation development, human resources, financial management, internal audit, project management, international relations, public procurement, quality management, ethics and integrity, town planning, IT&C application administration, etc.;
Creation of analyses, reports, projects and publications in the field of public administration.
Types or sector of activity INA - National Institute of Administration

2016-2018

**Lead Expert
Bucharest City Hall, Bucharest (Romania)**

Project monitoring expert within the UIP - "Development of a tourist circuit on the Floreasca Lakes" and Tei" financed by ROP 2007-2013;
Technical expert monitoring projects within the UIP - "Rehabilitation, restoration and conservation." Vasile Urseanu Astronomical Observatory. "Consolidation, restoration and preservation of the Cesianu House", „Rehabilitation and consolidation of the "Nicolae Minovici" Museum. Consolidation, restoration and preservation of the Arch de Triumph, financed by ROP 2007-2013;
Quality officer within the IPU - "Rehabilitation of urban areas with major deficiencies in the system of

sewerage and water supply of the Municipality of Bucharest - including the modernization of the related road system - sectors 1 and 6" financed by the World Bank;

Project manager within the UIP - Life+ ADB - Anti dust solutions Bucharest financed by the LIFE+ 2013 Program - the Policy and governance pillar in environmental matters;

Type or sector of activity PMB - General Directorate of Development and Investments / Directorate of Management of Projects and External Financing Monitoring of projects with external financing / Office of Management of Projects with International Financing

2014-2016

IA contract advisor

**National Environmental Guard - General Commissioner's Office,
Bucharest (Romania)**

Coordinator of the project implementation activity with external financing; European project manager;

Project manager within the UIP - "Joint monitoring of risks for emergency situations in the cross-border area of the Danube financed by the Romania-Bulgaria Cross-Border Cooperation Program;

Project manager within the UIP - "Increasing the capacity of the National Environmental Guard to apply the EU strategy and legislation regarding hazardous waste and chemical substances" financed by EEA Grants Ro 04- "Reduction of hazardous substances".

Monitoring expert within the UIP - "Development of the methodology for the establishment of ecological corridors and the training of administrators of protected areas for their better management" financed by EEA Grants RO 02- "Biodiversity and Ecosystem Services"

Type or sector of activity National Environmental Guard - General Commissioner's Office, Bucharest

2008-2014

Sales Director

Konektica Advertising SRL, Bucharest (Romania)

Administration and development of the client portfolio, sales of media space (press, radio, TV, web), graphic design, pre-press, photography;

Project management for promotion and advertising campaigns;

Promotion and advertising for projects financed from non-reimbursable European funds;

Type or sector of activity Entrepreneurship, business, sales, marketing, advertising in the private environment

EDUCATION AND TRAINING

2017

Trainer

CNFPA accredited graduation Bucharest (Romania)

2014

Project manager

CNFPA accredited graduation Bucharest(Romania)

2012

Public procurement expert

CNFPA accredited graduation

1998-2002

Bachelor's degree

Bucharest Academy of Economic Studies, Faculty of Management, Bucharest (Romania) Management. Specialization in Administrative Sciences - Public Administration

1996-1998 **Baccalaureate Diploma**
Construction and assembly industrial school group Tg-Jiu (Romania)

PERSONAL SKILLS

Mother tongue(s) Romanian

	UNDERSTANDING		SPEAKING		WRITING
	LISTENING	READING	PARTICIPATING IN THE CONVERSATION	ORAL SPEECH	
	C1	C1	C1	C1	
Other known foreign languages	Level: A1 and A2: Elementary user B1 and B2- Independent user - C1 and C2: Experienced user				
English British Council Certificate	Common European Framework of Reference for Foreign Languages				
Communication skills	Good communication skills acquired through extensive experience in the private sector, in sales and advertising;				
Organizational/managerial skills	<p>Good interpersonal skills as a result of teamwork and coordination of teams involved in the implementation of European projects;</p> <p>Coordination and management -10 years of experience in the public and private environment Leadership; Flexibility in thinking: Professional integrity Fairness and fidelity Adaptability Taking on responsibilities Aptitude and desire for continuous professional improvement: Spirit of observation Increased receptivity to professional requests; Ability to work in a team. The capacity for personal mobilization to carry out the tasks received in compliance with the set deadlines</p>				
On the job acquired skills	<p>Sales strategies and techniques; Graphic design, pre-press, photography; Project management for promotion and advertising campaigns; Media planning, advertising consultant; Marketing - design and implementation of campaigns (direct marketing; online/web, service marketing, product marketing: goods, Industrial marketing, e-mail marketing); Project management - creation and management of media plans and budgets for a large portfolio of advertising services; Project management - implementation of projects with European funding:</p> <p>Competences regarding the implementation of projects financed from European funds and other non-reimbursable funds; Cunoștiințe avansate privind legislația și programele de finanțare ale Uniunii Europene și altor state partenere UE</p> <p>Experience in the field of corporate governance regarding the representation of the interests of the Romanian state In joint-stock companies in the field of the national defense industry, the field of mineral resources, the field of tourism, etc. in which the state has the capacity of sole shareholder, majority shareholder or in which it holds a controlling stake. Business analysis, analysis of annual income and expenditure budgets, analysis of annual financial statements, planning/restructuring.. Advanced knowledge in the legislation governing corporate governance, company law, legislation in the field of privatization, the organization and operation of the Stock Exchange, the Financial Supervisory Authority, other relevant regulations and laws.. Advanced knowledge in insolvency legislation.</p>				

AUTOEVALUARE

Processing Information	Communication	Content creation	Security	Problem Solving
Experienced User	Experienced User	Experienced User	Experienced User	Independent User

IT Skills -Self assesment grid -

ECDL Digital Certificate

Microsoft Office: Word, Excel, PowerPoint, Outlook Express

Graphics: Adobe Photoshop, Adobe Illustrator, Adobe Indesign, Corel Draw, Adobe Acrobat Professional

Computer Servicing (hardware and software)

Operare prese și imprimante de tipar digital, Utilaje tipografice de finisare.

